

LOG INTO YOUR STUDENT ACCOUNT:

1. Go to www.castlelearning.com
2. Click **Log In** then type your teacher provided **ID** in the **ID/Email** field.
NOTE: Email cannot be used until you have logged in and set up your profile with your email address.
3. Type your password into the **Password** field and click **Sign In**
NOTE: Use your school or teacher assigned password or leave it blank if not provided.
 - You will need to **Re-type Your Password** the first time in to set your own password.
4. Type in **Your Email Address** if you have one.
5. Click **Submit**

INCOMPLETE ASSIGNMENTS:

Assigned From Teacher <ul style="list-style-type: none"> • Click on Incomplete Assignments • Click on the teacher's name 	Created From Self Study <ul style="list-style-type: none"> • Click on Incomplete Assignments • Click on Self Study
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NOTE: Incomplete assignments can be sorted by clicking on any of the following options in the upper right.

Assigned on Name Due More (more options)

The last sort you selected will remain your sort as the default until you choose another sort option.

COMPLETED ASSIGNMENTS:



Assigned From Teacher <ul style="list-style-type: none"> • Click on Completed Assignments • Click on the teacher's name 	Created From Self Study <ul style="list-style-type: none"> • Click on Completed Assignments • Click on Self Study
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NOTE: Incomplete assignments can be sorted by clicking on any of the following options in the upper right.

Assigned on Name Due More (more options)

The last sort you selected will remain your sort as the default until you choose another sort option.

CREATE YOUR OWN ASSIGNMENTS – SELF STUDY:

Rocket Mode (by Grade/Topic) <ul style="list-style-type: none"> • Click on Self Study • Choose Course • Choose Grade • Click on + next to the Topic • Choose Subtopic to start the assignment 	Expert Mode <ul style="list-style-type: none"> • Click on Self Study • Change Rocket Mode to Expert Mode • Choose Course • Choose from the following options: <ul style="list-style-type: none"> ○ Topics; Sample Assignments; Vocabulary; Flash Cards; Math Skills • When asked to choose Levels, select the grade groups needed then click on the X in upper left corner 	
NYS Regents Exams <ol style="list-style-type: none"> 1. Click on Self Study 2. Click on the Regents Exams icon and choose the Content 3. Click on the course then choose the exam to use for review 		

REPORTS:

1. Click on **Reports**
2. Choose **Completed Assignments, Self Study Assignments, Math Skills, or Cumulative Questions by Course**
3. Click on the assignment to create the report

