

Student Access Guide



LOG INTO YOUR STUDENT ACCOUNT:

- 1. If you have a single sign-on system, sign in then click on the Castle Learning icon. If not, continue with step 2.
- 2. If you have a Google Classroom account, Go to www.castlelearning.com, click on Log in (upper right) and below the log in box click on Sign in with Google. Proceed with your Google log in credentials. If not, continue with step 3.
- 3. Go to www.castlelearning.com.
- 4. Click Log In (upper right) then type in your school email or teacher provided ID in the ID/Email field.
- 5. If this is your first time in, click on **Sign In** and you will be prompted to create a password. If you don't have an email on your account, add that in now so you can have access to a password reset when needed and it will then allow you to use your email as a log in ID.
- 6. If you have already created a password and know it, use it. If you forgot it, click on the link below Sign In **Forgot My Castle Password?** and you will be sent a password reset to your email if there is an email set up on your account.

INCOMPLETE ASSIGNMENTS:

Assigned from Teacher	Created from Self Study	
Click on Incomplete Assignments	Click on Incomplete Assignments	
Click on the teacher's name	Click on Self Study	

NOTE: Incomplete assignments can be sorted by clicking on any of the following options in the upper right.

Name Assigned on Due More (more options)

The last sort you selected will remain your sort as the default until you choose another sort option.

COMPLETED ASSIGNMENTS:

Assigned from Teacher		Created from Self Study	
•	Click on Completed Assignments	•	Click on Completed Assignments
•	Click on the teacher's name	•	Click on Self Study

NOTE: Incomplete assignments can be sorted by clicking on any of the following options in the upper right.

Name Assigned on Due Completed On More (more options)

The last sort you selected will remain your sort as the default until you choose another sort option.

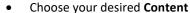
CREATE YOUR OWN ASSIGNMENTS – SELF STUDY:

Rocket Mode (by Grade/Topic)

- Click on Self Study
- Choose a Content
- Choose a **Grade** (upper right)
- Click on + next to the topic
- Choose a subtopic to start the assignment

Expert Mode

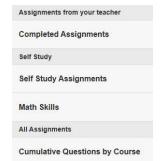
- Click on Self Study
- Change Rocket Mode to Expert Mode



- Choose from the following options:
 - Topics; Sample Assignments; Vocabulary; Flash Cards;
 Math Skills
- Choose a course (upper right)
 - If topics is selected, choose **Levels**, select the grade groups needed then click on the **X** in upper left corner

REPORTS:

- 1. Click on Reports
- 2. Choose Completed Assignments, Self Study Assignments, Math Skills, or Cumulative Questions by Course
- 3. Click on the assignment to see the report
 - (Note: If you can't open a teacher assigned assignment report, ask your teacher to place the assignment in Review Mode)
- If teacher assigned, click on Topics or Standards to identify areas you need to more practice. Check the boxes next to the item to practice and click on Start Practice Assignment.



Rocket Mode